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## PART-IIA

### GOVERNMENT OF MEGHALAYA

#### NOTIFICATIONS

The 21<sup>st</sup> January, 2020.

**No.GAA.121/2003/174.** – In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of this Department's No.GAA.121/2003/151, dated 23<sup>rd</sup> March, 2015 and all other powers enabling him in this behalf, the Governor of Meghalaya is pleased to notify the Meghalaya Houses Staff (Office Establishment of Resident Commissioner, New Delhi, Trade Adviser and Directorate of Movements, Kolkata, Officer on Special Duty, Guwahati and Vellore, Deputy Resident Commissioner, Mumbai and Estate Officer, State Guest House, Shillong) Service Rules, 2019.

#### PRELIMINARY

1. **Short title and commencement.-**

- (1) These Rules may be called "The Meghalaya Houses Staff (Office Establishment of Resident Commissioner, New Delhi, Trade Adviser and Director of Movements, Kolkata, Officer on Special duty, Guwahati and Vellore, Deputy Resident Commissioner, Mumbai and Estate officer, State Guest House, Shillong) Service Rules, 2019".
- (2) They shall apply to the staff employed in Meghalaya Houses "Office Establishment of Resident Commissioner, New Delhi, Trade Adviser and Director of Movements, Kolkata, Officer on Special duty, Guwahati and Vellore, Deputy Resident Commissioner, Mumbai and Estate officer, State Guest House, Shillong".

**Exception** – These rules shall not apply to person in Government service under the Government of Meghalaya and who are purely on temporary transfer to any post borne in the Establishment of either "Office Establishment of Resident Commissioner, New Delhi, Trade Adviser and Director of Movements, Kolkata, Officer on Special duty, Guwahati and Vellore, Deputy Resident Commissioner, Mumbai and Estate officer, State Guest House, Shillong", unless they are appointed to such posts in accordance with the provisions of these rules".

- (3) They shall come into force from the date of this notifications in the official Gazette.

2. **Definition.-** In these Rules unless there is anything repugnant in the subject or context:-

- (a) "Appointing Authority" means the Authority specified in column 20 of Schedule I to these rules.

- (b) "Commission" means the Meghalaya Public Service Commission.
- (c) "Committee" means the Selection Committee constituted under Rule 8 of these rules.
- (d) "Competent Authority" means the Government in the General Administration Department.
- (e) "Government" means the Government of Meghalaya.
- (f) "Member of the Service" means a member of the staff in the Office establishments mentioned in clause (g) of this Rule.
- (g) "Office Establishment of Resident Commissioner, New Delhi, Trade Adviser and Director of Movements, Kolkata, Officer on Special duty, Guwahati and Vellore, Deputy Resident Commissioner, Mumbai and Estate officer, State Guest House, Shillong".
- (h) "Service" means the Meghalaya House Staff (Office Establishments of Resident Commissioner, New Delhi, Trade Adviser and Director of Movements, Kolkata, Officer on Special duty, Guwahati and Vellore, Deputy Resident Commissioner, Mumbai and Estate officer, State Guest House, Shillong) Service".
- (i) "Schedule Castes/Scheduled Tribes" means Scheduled Castes and Scheduled Tribes listed in Part XVI of the Second Schedule and in Part XV of the Fourth Schedule respectively of the North-Eastern Areas (Re-organisation) Act, 1971.
- (j) "Year" means Calendar year.

### COMPOSITION AND STRENGTH OF THE SERVICE

#### 3. **Composition -**

- (1) The Service shall comprise of two categories, namely, Category I and Category II. Each Category shall consist of the post or posts as may be so specified from time to time.
- (2) Each of the Categories in sub-rule (1) shall form an independent cadre. Members of a Lower Cadre shall have no claim for appointment to a Higher Cadre and no member of the Service appointed to any post in a cadre shall have a right to claim for appointment to any higher post within that cadre except in accordance with the provision of these rules.

#### 4. **Strength of the Service:-**

- (1) The number of posts, permanent as well as temporary in each category as mentioned in sub-rule (1) of Rule 3 shall be such may be determined by Government from time to time.
- (2) "At the commencement of these Rules and from the date of their notification, the strength of the service shall be as shown in Schedule I of the Rule".

#### 5. **Status and Levels of pay** – Unless indicated otherwise by Government the status of the post or posts under each category and the level of pay of each such posts shall be as prescribed in Schedule II to these Rules and in the Meghalaya Services (Revision of Pay) Rules 2018.

#### 6. **Transfer** – A member of the Service appointed to a post borne in one of the Office establishments specified in clause (g) of Rule 2 shall not be transferred to the other Office establishment except in the interest of public service and on the order of the Competent Authority.

*\*(Explanatory note) – The transfer under this Rule shall also include transfer by way of promotion made under the provision of Rule....., provided a vacant post is available in that particular Office establishment.*

**METHOD OF RECRUITMENT****7. Recruitment:-**

1. Appointment by Direct Recruitment to posts specified under Category I of Schedule I falling in the pay level-4 and above but below the pay level-15 shall be made on the recommendation of the Committee constituted under clause (b) of sub-rule (1) of Rule 8 and in accordance with the procedure laid down in column 5 of Schedule II.
2. Appointment by promotion/transfer shall be made to-
  - (a) post specified under Category I in the pay level-15 and above in the manner prescribed under Schedule II of the Rule on the recommendation of the Departmental Promotion/Selection Committee constituted under Clause (a) of Sub-rule (1) of Rule 8.
  - (b) post specified under Category I in the pay level-4 and above but below the pay level-15, in the manner prescribed under Schedule II of the Rule on the recommendation of the Departmental Promotion/Selection Committee constituted under Clause (b) of Sub-rule (1) of Rule 8 and in accordance with the procedure laid down in column 5 of Schedule II.
  - (c) posts specified under Category II of Schedule I shall be made on the recommendation of the Committee constituted under Clause (b) of Sub-rule (1) of Rule 8 and in accordance with the procedure laid down in column 5 of Schedule II.
3. Appointment by Direct Recruitment to posts specified under Category II of Schedule I shall be made on the recommendation of the Committee constituted under clause (b) of sub-rule (1) of Rule 8 and in accordance with the procedure laid down in column 5 of Schedule II.
4. Appointment by direct recruitment through Meghalaya Public Service Commission as specified in column 5 of Schedule II, the normal procedure as followed in similar recruitments in accordance with the Meghalaya Public Service Commission (Limitation of Functions) Regulation, 1972 shall apply.

*\*(Explanatory Note:- Commission shall be consulted in respect of recruitment under sub-rule (1) and sub-rule (3) of this Rule, if deemed necessary).*

**PROCEDURE OF SELECTION****8. Selection Committees:-**

- (1) The existing provision under this sub clause shall be substituted as under :
- (a) For the purpose of transfer/appointment by promotion under clause (a) of sub-rule (2) of Rule 7 to post specified under Category I in the pay level-15 and above, there shall be a **DEPARTMENTAL PROMOTION/SELECTION COMMITTEE**, consisting of the following members:-

Chief Secretary	-	Chairman
Principal Secretary / Commissioner & Secretary / Secretary, General Administration Department.	-	Member Secretary
Principal Secretary / Commissioner & Secretary / Secretary, Personel & A. R. Department.	-	Member
Principal Secretary / Commissioner & Secretary / Secretary, Finance Department or his representative.	-	Member

*\*(Explanatory Note – The Committee(s) may invite any other persons to attend its meeting if and when considered necessary).*

- (b) For the purpose of appointment by direct recruitment/ promotion/ transfer under clause (b) & (c) of sub-rule 2 of Rule 7 to post specified under **Category I in the pay level- 4 but below the pay level- 15** and to post specified under **Category II in the pay level 1 to pay level- 4** under sub-rule 3 of Rule 7 there shall be a **DEPARTMENTAL PROMOTIONS/SELECTION COMMITTEE**, consisting of the following members:-

Principal Secretary/ Commissioner & Secretary/ Secretary, General Administration Department.	-	Chairman
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Commissioner & Secretary/ Secretary, Personel & AR Department or his Representative.	-	Member
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Commissioner & Secretary/ Secretary, Finance Department or his Representative.	-	Member
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Joint Secretary/ Deputy Secretary / Under Secretary, General Administration Department.	-	Member Secretary
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*\*(Explanatory Note – The Committee(s) may invite any other persons to attend its meeting if and when considered necessary).*

2. The following procedure shall be followed in the matter of recruitment under sub-rule (3) of Rule 7, namely:-
- Applications shall be invited in the manner as the Competent Authority may prescribe.
  - The Committee shall conduct competitive examination of the eligible applicants which may consist of both written and Viva-Voce Tests or only a Viva-Voce Test.
  - The Committee may also examine the Service Records including Character Roll of each candidate.
  - The Committee shall then prepare a list of successful candidates in order of merit and shall forward the list to the Appointing Authority concerned, who shall make the appointment unless there is a reasonable ground to with-hold such appointment.

For recruitment under sub-rule (1) of Rule 7, the Appointing Authority shall refer to the Committee the approximate number of vacancies likely to occur in each of the categories and furnish the Committee with the Applications/Character Rolls and Service Records of all eligible persons belonging to the respective categories. The Committee shall examine the Applications/Character Rolls and Service Records of such persons and prepare a separate list of names for each categories of posts, in order of preference. These lists shall be forwarded by the Committee to the Appointing Authority. The Appointing Authority shall consider the list prepared by the Committee alongwith the Character Rolls and Service Records of such persons and approve the lists unless any change is considered necessary. If the Appointing Authority considers any change necessary in the list received it shall inform the Committee of changes proposed and after taking into account the comments, if any of the Committee may approve the list finally with such modifications as may in his opinion be just and proper. The lists as finally approved by the Appointing Authority shall form the Select lists for the purpose of appointment under the aforesaid Rule.

9. **Conditions of eligibility for appointment:-** No Candidate shall be eligible for appointment under these rules unless he satisfies the following conditions:-

- (i) **Nationality:-** He must be a citizen of India.
- (ii) **Age:-** The Candidate must not be less than 18 (eighteen) years and not more than 27 (twenty-seven) years of age on the first day of the year of advertisement.
- Provided that in the case of candidates belonging to Scheduled Caste / Scheduled Tribes the upper age limit will be subject to any relaxation made by Government from time to time; Provided further that in the case of appointments other than by direct recruitment the lower and upper age limits of serving employees of Government shall be as the Competent Authority may prescribe.
- (iii) **Educational Qualification:-**
- A. For direct recruitment for posts in Category I –
- (i) **“Liaison Officer and Movement Officer”-** A candidate must be a Degree holder in Arts, Science or Commerce from a recognized University.
- (ii) **Typist, Steno-Typist, Receptionist/ Lower Division Assistant** – A candidate must have passed the H.S.S.L.C. Examination, as the case may be, from a recognized University/Board or any Examination declared equivalent thereof by the Government.
- B. For direct recruitment to a post in Category II a candidate must have passed **“Class VIII”**.
- C. A candidate must not have more than one spouse/husband living provided that Government may for good and sufficient reasons, exempt any candidate from the operation of this condition.
10. **Physical fitness:-** No candidate shall be eligible for appointment who, after such medical examination as Government may prescribe, is not found to be in good mental condition or sound health or free from any mental or physical defect likely to interfere in the efficient discharge of his / her duties.
11. **Training:-** All members of the Service will have to undergo such training, for such a period as may be prescribed by the Competent Authority from time to time.
12. **Confirmation:-**
- (1) Subject to availability of a permanent vacancy, every member of the Service shall be confirmed in the cadre to which he is appointed on completion of at least seven years of service and to the satisfaction of the Appointing Authority.
- (2) Subject to the aforesaid conditions, confirmation shall be made on the basis of merit *cum* seniority.
13. **Discharge or reversion before confirmation:-** At any time before confirmation a member of the Service is liable to be reverted to his next lower rank or to a lower grade or to a lower post on which he holds lien or discharged from service in case he is a direct recruit or if his performance is not satisfactory and/or if the Appointing Authority finds him otherwise unfit to hold the post.

### SENIORITY

14. **Seniority:-**
- A. The seniority of members of the Service under Category I, in respect of each of the post specified therein, shall be as follows:-
- (i) Members appointed on the basis of selection by the Committee under clause (a) sub-rule (1) of Rule 8 shall be in the order in which their names are arranged by the Government for the purpose of appointment.

- (ii) Members appointed by direct recruitment shall be in the order in which their names appear on the result of the competitive examination conducted by the committee under Clause (b) of sub-rule (1) of Rule 8.
- (iii) *Interse-Seniority* – Members specified at (i) shall be senior to members specified at (ii) above.
- B. The seniority of Members of the Service under Category II in respect of each post specified therein shall be according to the order of preference prepared by the Committee concerned.
- 15. **Confirmation:-** If confirmation of a member of the Service in a cadre is delayed on account of his failure to qualify for such confirmation he shall lose his position in the order of seniority in that cadre *vis-a-vis* that of his juniors as may be confirmed earlier than him.

### MISCELLANEOUS

- 16. **Leave, Pension, etc.:-**
  - (1) Except as provided in these rules, all matters relating to pay, allowances, leaves pension, discipline and other conditions of service shall be regulated by general rules framed by Government from time to time.
  - (2) For the purpose of reservation of posts of Scheduled Castes/Scheduled Tribes candidates, all appointments under these Rules as specified under Column 5 of the Schedule II except appointment by promotion or by transfer shall be deemed to be by direct recruitment and necessary reservation in accordance with Government orders issued from time to time shall apply.
- 17. **Power of Government to dispense with or relax any rule:-**

The Government may dispense with or relax the requirement of any of the Rules to such extent and subject to such conditions as it may consider necessary.
- 18. **Interpretation:-**

If any question arises relating to the interpretation of these rules, it shall be referred to the Competent Authority whose decision thereon shall be final.
- 19. **Repeal:-**

The Meghalaya Houses Staff (Office Establishment of Resident Commissioner, New Delhi, Trade Adviser and Director of Movements, Kolkata, Officer on Special duty, Guwahati and Meghalaya House, Vellore, Mumbai and State Guest House, Shillong) Services Rules, 2010 is hereby repealed.
- 20. **Validation:-**

Any order made or action taken before the commencement of these Rules shall be deemed to have been validly made or taken under the corresponding provision of these Rules.

Commissioner & Secretary to the Government of Meghalaya,  
General Administration Department.

## SCHEDULE - I [vide Rules 2(a), 3 and 4]

Name of the Establishment	Meghalaya House, New Delhi			Meghalaya House, Kolkata			Meghalaya House, Guwahati			Meghalaya House, Vellore			Meghalaya House, Mumbai			State Guest House, Shillong			Appointing Authority
	Permanent	Temporary	Total	Permanent	Temporary	Total	Permanent	Temporary	Total	Permanent	Temporary	Total	Permanent	Temporary	Total	Permanent	Temporary	Total	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
CATEGORY - I																			
1. Officer on Special Duty	1	--	1	1	--	1	1	--	1	1	--	1	--	--	--	--	--	--	General Administration (A) Department
2. OSD-cum-Liaison Officer	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
3. Movement Officer	--	--	--	1	--	1	--	--	--	1	--	1	--	--	--	--	--	--	
4. Liaison Officer	--	--	--	1	--	1	1	--	1	--	--	--	--	--	--	--	--	--	
5. Superintendent	1	--	1	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	
6. Accounts Officer	--	1	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
7. House Keeper	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
8. Caretaker	--	2	2	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
9. Senior Divisional Accountant	--	--	--	--	--	--	--	--	--	--	--	--	--	1	1	--	--	--	
10. Junior Divisional Accountant	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
11. Airport Protocol Officer	--	--	--	--	--	--	1	--	1	--	--	--	--	--	--	--	--	--	
12. Stenographer (Grade - I)	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
13. Stenographer (Grade - II)	--	--	--	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	
*14. Stenographer (Grade - III)	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
15. Assistant House Keeper	--	1	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
16. Senior Protocol Assistant	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
17. UDAs	2	--	2	3	--	3	--	--	--	--	--	--	--	1	1	--	--	--	
18. UDA-cum-Accountant	--	--	--	--	--	--	1	--	1	--	--	--	--	--	--	--	--	--	
19. LDAs	4	--	4	8	--	8	1	--	1	1	--	1	--	2	2	--	--	--	
20. LDA-cum-Typist	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
21. LDA-cum-Receptionist	6	7	13	4	--	4	2	--	2	--	--	--	--	--	--	--	--	--	
22. Lady Protocol Assistant	1	--	1	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
23. Typist	--	--	--	1	--	1	1	--	1	--	--	--	--	--	--	--	--	--	
24. Assistant Nazir	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	1	--	1	
25. Assistant Protocol Officer	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
26. Receptionist	--	--	--	--	--	--	1	--	1	--	--	--	--	--	--	1	--	1	

[illegible]



**SCHEDULE - II [vide Rules 5 and 7]****POST UNDER CATEGORY - I**

Sl. No.	Name of Post	Pay Level	Status	Method of Recruitment	Educational Qualification
1	2	3	4	5	6
1	TA & DM, Meghalaya House, Kolkata	Borne on State Civil Service	Group 'A'		
2	Joint Resident Commissioner/ Assistant Resident Commissioner, Meghalaya House, New Delhi				
3	Deputy Resident Commissioner, Meghalaya House, Mumbai	L - 18 Starting at ₹ 62400	Group 'A'	i) By deputation from amongst the services of Meghalaya Secretariat Services (MSS) serving in the status of Under Secretary which in this case the Controlling Authority is Personnel & AR (A) Department. <b>OR</b> ii) From the cadre service belonging to the MCS which in this case the Controlling Authority is Personnel & AR (A) Department.	
4	Stenographer Grade - I Meghalaya House, New Delhi	L - 16 Starting at ₹ 49000	Group 'A'	i) By direct recruitment through MPSC in accordance with the rules laid down from time to time by the Government in General Administration Department. ii) By transfer of serving Stenographer Grade-I of the Government of Meghalaya on the basis of selection under clause (a) of sub rule (2) of Rule 7. iii) By promotion on the basis of selection under clause (a) of sub-rule (2) of Rule 7 from amongst the Stenographer Grade-II having completed at least 7 years service and having passed the Departmental Examination on Speed Test and Drafting, at 150 words per minute in shorthand to be conducted by M.A.T.I.	

5	Officer on Special Duty - cum - Liaison Officer, Meghalaya House, New Delhi	L - 15 Starting at ₹ 45600	Group 'A'	<p>i) By promotion on the basis of selection under clause (a) of sub-rule (2) of Rule 7 from the members of the Service holding the posts Movement Officer/ Liaison Officer and having completed at least 7 years service in the same post on the first day of the year in which recruitment is made.</p> <p>ii) By transfer of serving employees of the Government of Meghalaya drawing identical pay level on the basis of selection under clause (a) of sub-rule (2) of Rule 7.</p>	
6	Officer on Special Duty, Meghalaya House, Guwahati/ Vellore/Kolkata	L - 14 Starting at ₹ 43700	Group 'B'	<p>i) By promotion on the basis of selection under clause (a) of sub-rule (2) of Rule 7 from the members of the Service holding the posts Movement Officer/ Liaison Officer and having completed at least 7 years service in the same post on the first day of the year in which recruitment is made.</p> <p>ii) By transfer of serving employees of the Government of Meghalaya drawing identical pay level on the basis of selection under clause (a) of sub-rule (2) of Rule 7.</p>	
7	Movement Officer, Meghalaya House, Kolkata	L - 13 Starting at ₹ 42100	Group 'B'	<p>i) By direct recruitment through MPSC in accordance with the rules laid down from time to time by the Government in General Administration Department.</p> <p>ii) By transfer of serving employees of the Government of Meghalaya drawing identical pay level on the basis of selection under clause (a) of sub-rule (2) of Rule 7.</p>	Graduate in any Stream from any recognised Universities
8	Liaison Officer, Meghalaya House, Kolkata/ Guwahati/Vellore	L - 12 Starting at ₹ 39400		<p>iii) By promotion on the basis of selection under clause (a) of sub-rule (2) of Rule 7, from amongst the members of the Service holding the lower post and having completed at least 7 years service in the same post on the first day of the year in which recruitment is made.</p>	
9	Superintendent, Meghalaya House, New Delhi/Kolkata	L - 12 Starting at ₹ 39400	Group 'B'	By promotion on the basis of selection by seniority-cum- merit under clause (a) of sub-rule (2) of Rule 7 from amongst the members of the Service holding the post of Upper Division Assistant and having completed at least 7 years service in the same post on the first day of the year in which recruitment is made.	

10	House Keeper, Meghalaya House, New Delhi	L - 11 Starting at ₹ 37800	Group 'B'	<p>i) By direct recruitment under sub-rule (1) of Rule 7.</p> <p>ii) By promotion on the basis of clause (b) of sub-rule (2) of Rule 7 from among the members of the services holding the Assistant House Keeper/ Senior Protocol Assistant who have rendered at least 4 years of service on the first day of the year in which recruitment is made and having necessary qualification prescribed for the post.</p>	<p>i) Graduate in any Stream From Recognised Universities</p> <p>ii) Diploma in Hotel Management, House Keeping Activities</p>
11	Caretaker, Meghalaya House, New Delhi	L - 11 Starting at ₹ 37800			
12	Airport Protocol Officer, LGBI Airport, Guwahati	L - 11 Starting at ₹ 37800	Group 'B'	<p>i) By direct recruitment under sub-rule (1) of Rule 7.</p> <p>ii) By promotion/transfer of serving employees of the Government of Meghalaya holding other posts under Category-I on the basis of selection under clause (b) of sub-rule (2) of Rule 7.</p>	Graduate in any Stream from any recognised Universities
13	Stenographer Grade-II, Meghalaya House, New Delhi	L - 10 Starting at ₹ 35100	Group 'C'	<p>i) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the Stenographer Grade-III having completed at least 5 years service and having passed the Departmental Examination on Speed Test and Drafting at 120 words per minute in shorthand to be conducted by M.A.T.I</p> <p>ii) By transfer of serving Stenographer Grade-III of the Government of Meghalaya on the basis of selection under clause (b) of sub-rule (2) of Rule 7.</p> <p>iii) By direct recruitment through MPSC in accordance with the rules laid down from time to time by the Government in General Administration Department, if there is/are no qualified Stenographer Grade-III for promotion/transfer to the post.</p>	<p>i) 10 + 2 Standard in any stream from any recognised Board/ Universities</p> <p>ii) Diploma Holder in short hand with minimum speed of 80 words per minute</p>
14	Upper Division Assistant, Meghalaya House/New Delhi/ Kolkata/Guwahati/Vellore/Mumbai	L - 10 Starting at ₹ 35100	Group 'C'	By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service under Category-I holding the post of Lower Division Assistants having completed at least 5 years service on the first day of the year in which recruitment is made and having a thorough working knowledge of accounts.	

15	Lower Division Assistant/LDA-cum-Receptionist, Meghalaya House/ New Delhi/Kolkata/ Guwahati/Vellore/Mumbai	L - 6 Starting at ₹ 26500	Group 'C'	<p>i) By direct recruitment under sub-rule (1) of Rule 7.</p> <p>ii) (a) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service holding the post of Typist who have rendered a least 5 years of service on the first day of the year in which recruitment is made.</p> <p>(b) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service under Category-II holding the post of Duftry who have been rendered at least 7 years of service in such post and possessing the necessary qualification prescribed by Government for the post of LDA in corresponding level of pay.</p> <p>(c) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service under Category-II holding any of the post specified in Group-D of Schedule-II who have been rendered at least 7 years of service in such post and possessing the requisite educational qualifications prescribed by Government for the post of LDA in corresponding level of pay.</p> <p><b>(Explanatory Note ■</b> The quota of appointment to the post of LDAs shall be in the ratio of 8:1:1 respectively, i.e., 80% by direct recruitment, 10% by promotion from amongst the Typist and 10% by promotion from Duftry and other Group D employees)</p>	i) 10 + 2 Standard in any stream from any recognised Board/ Universities
16	Receptionist, Meghalaya House, New Delhi/Kolkata/Vellore/ Guwahati/Mumbai	L - 6 Starting at ₹ 26500	Group 'C'	<p>i) By direct recruitment under sub- rule (1) of Rule 7.</p> <p>ii) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service holding the post of Typist having completed at least 5 years service.</p> <p>iii) By transfer of serving employees of the Government of Meghalaya holding other posts under Category -I and drawing identical pay level on the basis of selection under clause (b) of sub-rule (2) of Rule 7.</p>	SSLC/Matriculate and Diploma Holder in Typing and Knowledge of operating of the Computer

17	Assistant House Keeper, Meghalaya House, New Delhi	L - 6 Starting at ₹ 26500	Group 'C'	By direct recruitment under sub- rule (1) of Rule 7.	<p>i) 10 + 2 Standard in any stream from any recognised Board/ Universities</p> <p>ii) Minimum 2 Years Experience in Hotel Management, House Keeping or as Concierge/Butler</p>
18	Senior Protocol Assistant, Meghalaya House, New Delhi	L - 6 Starting at ₹ 26500	Group 'C'	By promotion on the basis of selection by Seniority-Cum- merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service holding the post of Protocol Assistant/Lady Protocol Assistant/Group D performing protocol duties and having completed 5 (five) years of services in the same post on the first day of the year in which recruitment is made and possessing the necessary qualification prescribed for the post.	<p>i) 10 + 2 Standard in any stream from any recognised Board/ Universities</p> <p>ii) Knowledge of English Hindi and at least one Language out of Khasi/Garo/Jaintia</p> <p>iii) Desirable knowledge/ experience of Delhi</p>
19.	Lady Protocol Assistant, Meghalaya House, New Delhi	L - 4 Starting at ₹ 22200	Group 'C'	<p>i) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service under Category-II holding any of the post specified in Group - D of Schedule-II who have been rendered at least 7 years of service in such post and possessing the requisite educational qualifications prescribed by the Government for the post.</p> <p>ii) By direct recruitment under sub- rule (1) of Rule 7.</p>	<p>i) 10 + 2 Standard in any stream from any recognised Board/ Universities</p> <p>ii) Knowledge of English Hindi and at least one Language out of Khasi/Garo/Jaintia</p> <p>iii) Desirable : Knowledge/ experience of Delhi</p>
20	Typist, Meghalaya House, New Delhi/Kolkata/Guwahati/Vellore/ Mumbai	L - 4 Starting at ₹ 22200	Group 'C'	<p>i) By direct recruitment under sub-rule (1) of Rule 7.</p> <p>ii) By transfer of serving employees of the Govt. of Meghalaya holding the post of Typist on the basis of selection under clause (b) of sub-rule (2) of Rule 7.</p> <p>iii) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub rule (2) of Rule 7, from amongst the members of the Service under Category-II holding any of the post specified in Group - D of Schedule-II who have been rendered at least 7 years of service in such post and possessing the requisite educational qualifications prescribed by the Government for the post</p>	<p>SSLC/Matriculate and Diploma Holder in typing a minimum speed of 40 words per minute and Knowledge of operating Computer</p>

21	Assistant Nazir, State Guest House, Shillong	L - 4 Starting at ₹ 22200	Group 'C'	i) By direct recruitment under sub-rule (1) of Rule 7. ii) By transfer of serving employees of the Government of Meghalaya holding other posts under Category-I and drawing identical pay level on the basis of selection under clause (b) of sub rule (2) of Rule 7.	10 + 2 Standard in any stream from any recognised Board/ Universities
22	Receptionist, State Guest House, Shillong	L - 4 Starting at ₹ 22200	Group 'C'	i) By direct recruitment under sub-rule (1) of Rule 7. ii) By promotion on the basis of selection by Seniority-Cum-merit under clause (b) of sub-rule (2) of Rule 7, from amongst the members of the Service under Category-II holding any of the post specified in Group - D of Schedule-II who have been rendered at least 7 years of service in such post and possessing the requisite educational qualifications prescribed by the Government for the post.	10 + 2 Standard in any stream from any recognised Board/ Universities

**POST UNDER CATEGORY - II**

Sl. No	Name of the Post	Pay Level	Status	Methods of Recruitment	Educational Qualifications
1	2	3	4	5	6
1	Driver (Senior Grade)	L - 5 Starting at ₹ 24700.	Group 'C' Para technical	Drivers with a minimum of 8 years of satisfactory service and subject to passing of the Departmental test are eligible to be placed in the Grade through the Selection Committee constituted under clause (b) of sub-rule (1) of Rule 8	i) Class VIII passed ii) Possession of valid driving license for motor Cars iii) Knowledge of motor mechanism (The Candidate should be able to remove minor defects in vehicles)
2	Driver (Junior Grade)	L - 4 Starting at ₹ 22200.		By direct recruitment under sub-rule (3) of Rule 7	
3	Duftry	L - 2 Starting at ₹ 19000.	Group 'C'	By promotion on the basis of selection by Seniority-Cum-merit under clause (c) of sub-rule (2) of Rule 7, from amongst the members of the Service under Category-II holding any of the post specified in Group - D of Schedule-II who have been rendered at least 7 years of service in such post.	
4	Peon, Room Bearer, Cook, Chowkidar, Darwan, Cleaner, Sweeper, Mail, Houseboy, Store Attendant	L - 1 Starting at ₹ 17400.	Group 'D'	By direct recruitment under sub-rule (3) of Rule 7	Class VIII passed
5	Handyman-cum-Helper, Meghalaya House, Kolkata		Group 'D' Para technical	i) By direct recruitment under sub-rule (3) of Rule 7 ii) Having knowledge of technical works of Motor Vehicles and Driving license holder	Class VIII passed
6	Generator-cum-Lift-Operator, Meghalaya House, Kolkata	L - 1 Starting at ₹ 17400	Group 'D'	By direct recruitment under sub-rule (3) of Rule 7.	

The 24<sup>th</sup> March, 2020.

**No. POL.161/2012/Pt/154.** - The following Resolution dated 16<sup>th</sup> March, 2020 passed by the Meghalaya Legislative Assembly is hereby published for general information.

**MEGHALAYA LEGISLATIVE ASSEMBLY**

**RESOLUTION**

Whereas, the Citizenship (Amendment) Act, 2019 has come into force with publication in the Gazette of India on 12<sup>th</sup> December, 2019 and the Act provides that it "shall not apply to tribal area of Assam, Meghalaya, Mizoram or Tripura as included in the Sixth Schedule to the Constitution";

Whereas, the Citizenship (Amendment) Act, 2019 applies to areas in the State not covered under the Sixth Schedule to the Constitution i.e., the municipality of Shillong as defined in para 20 of the Sixth Schedule to the Constitution, and hence additional measures are required to protect and safeguard the interests of the tribal population of the State.

Now, therefore this House thanks the Government of India for exempting the Sixth Schedule Areas of the State from the purview of the Citizenship (Amendment) Act, 2019 and resolves that the Government of India be urged to exempt the entire State including the areas not covered under the Sixth Schedule from the purview of the said Act.

Certified that the above Resolution was unanimously approved by the Meghalaya Legislative Assembly on 16<sup>th</sup> March, 2020.

Shillong  
The 19<sup>th</sup> March, 2020

**ANDREW SIMONS,**  
Commissioner & Secretary,  
Meghalaya Legislative Assembly.

**C.V. D. DIENGDOH,**  
Secretary to the Govt. of Meghalaya,  
Political Department.

The 17<sup>th</sup> March, 2020.

**No.Health.21/2020/Pt.V/1.** - In continuation of this Notification No.Health.68/2020/31, dated 16<sup>th</sup> March, 2020 wherein restrictions and advisories were issued to prevent any possible transmission and outbreak of COVID-19 amongst the inhabitants/citizens of the State of Meghalaya, all tourist spots in the State of Meghalaya including parks and recreational areas are hereby advised to close till March 31, 2020.

**M. S. RAO,**

Chief Secretary to the Government of Meghalaya.

The 18<sup>th</sup> March, 2020.

**No.Health.21/2020/Pt.V/2.-** In continuation of Notification No.Health.68/2020/31, dated 16<sup>th</sup> March, 2020 and No.Health.21/2020/Pt.V/1 dated 17<sup>th</sup> March, 2020 wherein restrictions and advisories were issued to prevent any possible transmission and outbreak of COVID-19 amongst the inhabitants/citizens of the State of Meghalaya, it is hereby directed that all hotels have to mandatorily report foreigners staying in their hotels to the Deputy Commissioner of the District concerned, most immediately.

**M. S. RAO,**

Chief Secretary to the Government of Meghalaya.

The 10<sup>th</sup> February, 2020.

**No.Health.111/2018/107.-** In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the Governor of Meghalaya is pleased to make the following Rules, with further to amend the Meghalaya Medical Attendance Rules, 1981, namely:

1. Short title, commencement:- (i) These rules may be called the Meghalaya Medical Attendance (Amendment) Rules, 2019.  
(ii) They shall come into force at once.
2. Addition of new clauses to Sub-Rule (3) of Rule 10 of the Principle Rules (Meghalaya Medical Attendance Rules), after clause (azxxxvii), the new clauses shall be added namely,  
(azxxxviii) Sher-i-Kashmir Institute of Medical Sciences (SKIMS), Soura, Srinagar, J & K.  
(azxxxix) Sri Maharaja Hari Singh Hospital (SMHS), Srinagar, J & K.

**M. N. NAMPUI,**

Secretary to the Government of Meghalaya,  
Health & Family Welfare Department.



The 31<sup>st</sup> March, 2020.

**No.SW(S)180/81/Pt/186.** - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to make the following amendments to the Meghalaya Social Welfare Service Rules, 2007, namely:-

**1. Short Title and Commencement:-**

- (1) These Rules may be called the Meghalaya Social Welfare Service (Amendment) Rules, 2020.  
 (2) They shall come into force on the date of publication in the Official Gazette.

**2. Amendment to Rule 3** - The existing clause (a) shall be deleted and clause (b) and (c) shall be renamed as clause (a) and (b).

**3. Amendment to Rule 15** - The existing sub-rule 1, 2, and 3 shall be deleted and sub-rule 4 and 5 shall be renamed as sub-rule 1 and 2.

**4. Amendment to Schedule I** - In Schedule I (Rule 6 (2)) the following shall also be inserted in Sl. 4:-

Name of Post	Pay Matrix	Number of Posts		
		Permanent	Temporary	Total
Assistant Commissioner for Persons with Disabilities	Pay Level -17	2	2	4

**5a. Amendment to Schedule II** - In Schedule II (Rule 7 and Rule 12) the following shall also be inserted in Sl. 4:-

Name of post	Method of recruitment with percentage of vacancies to be filled up in any direct recruitment or promotion	Education qualification etc. required for direct recruitment	Lower age limit	Upper age limit	Persons eligible for consideration for promotion to post mentioned in Col. 2	Qualification in experience	Remarks
Assistant Commissioner for Persons with Disabilities	Promotion	-	-	-	Programme Officer/ District Social Welfare Officer/ Social Research Officer / District Programme Officer	Must have rendered not less than 3 (three) years of continuous service as Programme Officer/ District Social Welfare Officer/ Social Research Officer / District Programme Officer on the first day of the year in which the selection is made or a combined service of 12 (twelve) years on the first day of the year in which the selection is made.	

**b.** For the existing Schedule II the following shall be substituted in column 8 of Sl. 1, 2, 3, 4 and 5 and in Column 4 of Sl. 6.

- I. In column 8 of Sl. 1 of Schedule II for the existing provisions, it shall be substituted by the following:-  
'Must have rendered not less than 3 (three) years of continuous service as Joint Director on the first day of the year in which the selection is made or must have completed at least 20 (twenty) years of combined service on the first day of the year in which the selection is made.
- II. In column 8 of Sl. 2 of Schedule II for the existing provisions, it shall be substituted by the following:-  
'Must have rendered not less than 3 (three) years of continuous service as Deputy Director on the first day of the year in which the selection is made or a combined service of 20 (twenty) years on the first day of the year in which the selection is made'.
- III. In column 8 of Sl. 3 of Schedule II for the existing provisions, it shall be substituted by the following:-  
'Must have rendered not less than 3 (three) years of continuous service as Assistant Director/Assistant Commissioner for Persons with Disabilities on the first day of the year in which the selection is made or a combined service of 15 (fifteen) years on the first day of the year in which the selection is made'.
- IV. In column 8 of Sl. 4 of Schedule II for the existing provisions, it shall be substituted by the following:-  
'Must have rendered not less than 3 (three) years of continuous service as Programme Officer/District Programme Officer/District Social Welfare Officer/Social Research Officer on the first day of the year in which the selection is made or a combined service of 12 (twelve) years on the first day of the year in which the selection is made'.
- V. In column 8 of Sl. 5 of Schedule II for the existing provisions, it shall be substituted by the following:-  
'Must have rendered 3 (three) years of continuous service as Child Welfare & Probation Officer/Social Welfare Officer (Anti Drugs and Social Evils) / Superintendent Training for Self Employment of Women in need of Care and Protection/Chief Instructor/Child Development Project Officer on the first day of the year in which the selection is made or a combined service of 10 (ten) years on the first day of the year in which the selection is made'.
- VI. In column 4 of Sl. 6 of Schedule II (Child Development Project Officer - entry point), for the existing provisions, the following shall be substituted:-
1. Master Degree in Social Work from any recognized University / Institute with specialization in any of the following:-
    - (i) Family and Child Welfare.
    - (ii) Criminology and Correctional Administration.
    - (iii) Urban and Rural Community Development.
    - (iv) Social Welfare Administration.
- OR**
2. Master Degree in Social Work (General) from any recognized University/Institute.
  3. Master Degree in Home Science with specialization in Nutrition/Dietetics/Child Development from any recognized University/Institute.
  4. Master Degree in Nutrition/Dietetics/Child Development from any recognized University/Institute.
- Should be able to read or write in Khasi, Jaintia or Garo under (1), (2), (3) and (4) above.

**SAMPATH KUMAR, IAS**  
Commissioner & Secretary, Govt. of Meghalaya,  
Social Welfare Department.

The 27<sup>th</sup> March, 2020.

**No.PDS.23/2020/87.** - In pursuance of the Hon'ble Supreme Court Order in "Suo Moto Writ (Civil) No. 1 of 2020 in re: Contagion of COVID-19 Virus in Prisons", the State Level Monitoring Team to ensure that the directives issued with regard to prisons and remand homes are being complied with scrupulously, is hereby constituted, with the following members :-

- |    |  |   |                  |
|----|--|---|------------------|
| 1. | Commissioner & Secretary to the Government of Meghalaya,<br>Prisons Department                           | - | Chairman         |
| 2. | Joint Secretary / Deputy Secretary to the Government of Meghalaya,<br>Social Welfare Department          | - | Member           |
| 3. | Joint Secretary / Deputy Secretary to the Government of Meghalaya,<br>Health & Family Welfare Department | - | Member           |
| 4. | Joint Secretary / Deputy Secretary to the Government of Meghalaya,<br>Law Department                     | - | Member           |
| 5. | Inspector General of Prisons   | - | Member Convenor. |

Under Secretary to the Govt. of Meghalaya,  
Prisons Department.

The 27<sup>th</sup> March, 2020.

**No.PDS.23 /2020/88.** - In pursuance of the Hon'ble Supreme Court Order in "Suo Moto Writ (Civil) No. 1 of 2020 in re: Contagion of COVID-19 Virus in Prisons", the High Powered Committee to determine the classes of prisoners that can be released on parole or on interim bail for such period as may be thought appropriate, is constituted with the following members:-

- |    |  |   |          |
|----|--|---|----------|
| 1. | Executive Chairman of the State Legal Services Authority                   | - | Chairman |
| 2. | Commissioner & Secretary to the Govt. of Meghalaya,<br>Prisons Department. | - | Member   |
| 3. | Inspector General of Prisons, Meghalaya, Shillong.                         | - | Member   |

Under Secretary to the Govt. of Meghalaya,  
Prisons Department.

The 16<sup>th</sup> March, 2020.

**No. Health.68/2020/31.**—The World Health Organisation (WHO) has declared the recent COVID-19 (Corona Virus Disease) disease outbreak as a Public Health Emergency of International Concern (PHEIC) due to its rapid transmission and spread around the globe.

Recent evaluation of COVID-19 affected countries has shown that delay in enforcing social-distancing restrictions has led to increase in the number of cases and deaths in those countries.

Considering the situation where the numbers of cases have been gradually rising in the country, the Government of Meghalaya, for preventing any possible transmission and outbreak of COVID-19 among the inhabitants/citizens of the State, has come up with the following **restrictions and advisories**:

1. All educational institutions within the State are to remain closed except for holding examinations from **17th March, 2020 to 31st March, 2020**.
  - 1a. Social distancing of 1 metre is to be ensured during the seating arrangement for the on-going exams.
  - 1b. Educational institutions should facilitate the learning process through innovative ideas like running online classes (for students of higher education) and assigning projects with special focus on health and hygiene activities that the students could do at homes.
2. Foreigners and travellers coming from the affected Countries/States are compulsorily to report to the Deputy Commissioners through toll-free helpline 108.
3. Places of mass gatherings like Cinema Halls, Gymnasiums, major sports events, Swimming pools, Amusement Parks and such other places where many people assemble are to be closed.
4. All exhibitions, conferences, workshops, public meetings, seminars, trainings and any other gatherings which involve large number of people are to be postponed or cancelled. Already planned weddings are to be kept to a limited gathering.
5. All non-essential travel outside and into the State are to be postponed or avoided.
6. Visiting big open and enclosed markets and Tourist places are to be avoided.
7. Social distancing and hand-hygiene and respiratory etiquette are to be maintained in places of work and worship.
8. Notified fairs and festivals are to be postponed or cancelled.
9. Close contact in public transport is to be avoided.

The State Disaster Management Authority (SDMA) along with District Disaster Management Authorities is to promote and enhance community participation in self-reporting, maintaining hand-hygiene and respiratory etiquette and ensuring home quarantine of those with travel history to affected places or contact with positive cases.

The Deputy Commissioners are to meet the religious leaders and seek their cooperation to sensitise people on the above advisory and restrictions. The DCs are also to sensitise the public through the Headmen on preparedness measures.

The Deputy Commissioners and Superintendent of Police are to ensure strict compliance of the restrictions and hold regular meetings in order to identify suspected cases arising out of travel from affected Countries/States and arrange for quarantine/contact tracing.

**M. S. RAO,**  
Chief Secretary to the Government of Meghalaya.

The 19<sup>th</sup> March, 2020.

**No. Health.68/2020/38.**— In exercise of the powers conferred under Section 2, 3 and 4 of the Epidemic Diseases Act, 1897, the Governor of Meghalaya is pleased to issue the following regulations regarding outbreak of coronavirus (COVID-19).

1. These Regulations may be called The Meghalaya Epidemic Diseases, COVID-19 Regulations, 2020.
2. “Epidemic Disease” in these Regulations means COVID-19 (Corona Virus Disease 2019)
3. Authorized persons under this Act are Commissioner & Secretary, Health & Family Welfare at the State Level and District Magistrate, District Medical & Health Officer at the District Level.
4. All Hospitals (Government & Private) should have separate OPD for screening of suspected cases COVID-19 (Corona Virus Disease 2019).
5. All Hospitals (Government & Private) during screening of such cases shall record to ascertain history of travel of the person if he/she has travelled to any country or area where COVID-19 has been reported. In addition the history of coming in contact with a suspected or confirmed case of COVID-19 shall be recorded.
  - i. In case the person has any such history in last 14 days and the person is asymptomatic then the person must be kept in “stay at home” for 14 days from the day of exposure .
  - ii. In case the person has any such history in last 14 days and the person is symptomatic as per case definition of COVID-19, the person must be isolated in a hospital and will be tested for COVID-19 as per protocol.
  - iii. Information of all such cases should be given to office of District Medical & Health Officer/District Control Room of the respective District immediately.
6. No Private Laboratory has been authorized to take or test samples for COVID-19 in the State of Meghalaya. All such samples will be collected as per guidelines of the Government of India and these will be sent to designated laboratory by the Nodal Officer of the designated hospitals with prior intimation to the District Surveillance Officer (DSO) of the concerned District.
7. If any person with a history of travel in last 14 days to a country or area from where COVID-19 has been reported, develop symptoms, he must contact the State/District control rooms/108 so that necessary measures if required may be initiated by the Department of Health & Family Welfare.
8. All persons with a history of travel to a country or area from where COVID-19 has been reported in last 14 days, but who do not have any symptoms of cough fever, difficulty in breathing & should isolate themselves at home. Such persons must take precautions to avoid contact with any person including family members for 14 days from the date of arrival from such area.
9. Authorized persons as per Section 3 of these regulations are authorized under this act to admit a person and isolate the person if required in case he/she has a history of visit to an area where COVID-19 is endemic and the concerned person is symptomatic.
10. If there are sufficient reasons, cause or information to suspect or believe that any persons could be infected with COVID-19 and his continued presence in a premise is hazardous to the public safety, it shall be lawful for a Surveillance personnel to enter any such premises, after giving reasonable opportunity to the owner/ occupier, for the purpose of surveillance of instances of fever or cough or respiratory difficulty, enquire into or undertake physical examination, as he/she thinks fit, and such person (s) shall be bound to cooperate and render all possible assistance to facilitate such surveillance, inspection, enquiry and examination.
11. If consequent to such inquiry, inspection, examination or otherwise, the Surveillance Personnel has reason to believe or suspect that such a person could be infected with COVID-19, the Surveillance Personnel may direct/arrange to put that person (s) in home quarantine or direct/escort that person(s) to an ‘Institutional Quarantine Facility’ or an ‘Isolation Facility’.
12. It shall be mandatory for Medical Officers in Government Health Institutions and registered Private Medical

Practitioners, including AYUSH practitioners; to notify such person (s) to the concerned District Surveillance Unit, along with duly filled up self declaration forms of those who, within their knowledge have Travel History to COVID-19 affected States/Countries irrespective of whether having complaints of fever or cough or respiratory difficulty.

13. If the owner or occupier (s) of any premises or any individual suspected/confirmed with COVID-19, refuses to take measures for prevention or treatment i.e., stay-at-home/Institutional Quarantine/isolation or any such person refuses to co-operate, render assistance to or comply with the directions of the Surveillance Personnel, the concerned District Magistrate having jurisdiction or any person specifically authorized by the District Magistrate in this regard, may pass an appropriate order and may proceed with proceedings under Section 133 of the Code of Criminal Procedure, 1973 (2 of 1974) or take any other coercive action as deemed necessary and expedient enforcing such cooperation and assistance. In case of a minor, such Order shall be directed to the guardian or any other adult member of the family of the minor.
14. All advisories issued/to be issued by the Government of India or the Government of Meghalaya on COVID-19 will *ipso facto* be treated as directions under this Act in Meghalaya.
15. If cases of COVID-19 are reported from a defined geographic area, the Authorized Person (s) with the approval of State Task Force constituted for containment of COVID-19 shall have the right to implement following containment measures, but not limited to these, in order to prevent spread of the disease
  - (i) Sealing of the geographical area.
  - (ii) Banning entry and exit of population from the containment area.
  - (iii) Closure of schools, offices and banning public gatherings.
  - (iv) Initiating active and passive surveillance of COVID-19 cases.
  - (v) Banning vehicular movement in the area.
  - (vi) Initiating active and passive surveillance of COVID-19 cases.
  - (vii) Designating any Government building as containment unit for isolation of the cases.
  - (viii) Staff of all Government departments will be at disposal of District administration of the concerned area for discharging the duty of containment measures, (ix) Any other measure as directed by the Department of Health & Family Welfare, Government of Meghalaya.
16. With the concurrence of Health & Family Welfare Department, Government of Meghalaya, the District Disaster Management Authority headed by District Magistrate is authorized for planning strategy regarding containment measures for COVID-19 in their respective districts. The District Magistrate may co opt more Officers from different departments for assisting the District Disaster Management Authority for this activity under these regulations.
17. **Penalty:** Any person/institution/organization found violating any provision of these regulations shall be deemed to have committed an offence punishable under section 188 of Indian Penal Code (45 of 1860). The Secretary, Health & Family Welfare or District Magistrate may penalize any person/institution/organization if found violating provisions of these regulations or any further orders issued by the Government under these Regulation.
18. Protection to person acting under the Act: No suit or legal proceedings shall lie against any person for anything done or intended to be done in good faith under this Act unless proved otherwise.
19. These Regulations shall come into force immediately and shall remain valid for a period of one year from the date of publication of this Notification.

**M. N. NAMPUI,**  
Secretary to the Government of Meghalaya,  
Health & Family Welfare Department.

The 23rd April, 2018.

**No.AGRI (E) 64/90/125.**—In continuation to this Department's Notification No.AGRI (E) 4/2017/Pt/105-K, dated 11th January, 2018, the terms & conditions of deputation of Smti. Syrpailynora Dkhar, Project Director, ATMA, are as follows:-

**Terms & Conditions**

1. Period of Deputation. One year with effect from 16th January, 2018 in the first instance with deputation allowances.
2. Pay. During the period of deputation, the Officer will be entitled to draw her own grade pay and allowances as admissible under the State Government Rules *plus* deputation (duty) allowance as laid down in the O.M.No.FEG-74/92/365, dated 17th August, 2010 and Corrigendum No.FEG.74/72 /367, dated 3rd September, 2010.
3. Dearness Allowances etc. The Officer will be entitled to the dearness allowances under the rules of her parent Government or under the rules of the Foreign Employer/borrowing Government according to her option to retain her scale of pay under the parent Government or she draws pay in the scale of pay attached of the post under the Foreign Employer/borrowing Government.
4. Joining time T.A./D.A. The Officer will be entitled to joining time and T.A./D.A. both on joining the post of deputation and on reversion there from to the parent Government under the rules of the Foreign Employer. The expenditure for the purpose will be borne by the Foreign Employer. T.A./D.A. for journeys performed on tour in connection with the work of the foreign employer will be paid by and under the rules of the foreign employer (in case of deputation to other State Government including Government of India joining time pay and T.A. will be regulated as per provision laid down in Appendix 3-B of Account Code Vol. I).
5. Leave Salary of Pension Contribution. The Foreign Employer will be liable to pay the leave Salary and pension contribution according to the rate in force from time to time. Regarding payment of leave salary, the procedure laid down in O.M.No.FEG. 74/72/114, dated 4th November, 1975 shall apply. (In case of deputation to other Governments; including Government of India, General Principles as laid down in Account Code Vol. I, shall apply).

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| 6. Leave Salary during Disability Leave.             | The Foreign Employer will be liable to pay the leave salary in respect of any disability incurred in and through service under the Foreign Employer even if such disability manifests itself after the termination of the service under the Foreign Employer.                    |
| 7. Pension or Contribution Provident Fund.           | The Officer will not be allowed to join any pension or contributory Provident Fund Scheme.   |
| 8. Medical Facilities.                               | The Foreign Employer/borrowing Government will provide the medical facilities not inferior to those which the Officer would have been enjoyed in her parent Government but for her deputation.   |
| 9. Grant of Gratuity or Pension for injury or Death. | The Foreign Employer will be responsible for payment of any gratuity or pension that may be admissible under the rules if any injury is sustained or death occurs during the services under the Foreign Employer.  |
| 10. Compensatory Allowances.                         | The whole expenditure in respect of any compensatory allowances for the period of leave during, and/or at the end of services under the Foreign Employer/borrowing Government before she joins her parent Government will be borne by the Foreign Employer/borrowing Government. |
| 11. Local Allowance.                                 | The Officer will be entitled to the Local (City) allowance, House rent allowance and other local allowances according to the rules of the Foreign Employer/borrowing Government.   |
| 12. Bonus.   | The Officer will be entitled to the Bonus if any, at the rate as declared and allowed by the Foreign Employer to its employees if she opts the scale of pay of the deputation post.  |
| 13. Leave Rules.                                     | The Officer will remain subject to Leave Rules applicable to the Service of which she is a member.   |
| 14. Travelling Concession.                           | The Officer will be entitled to Leave Travel Concession from the Foreign Employer/borrowing Government on the scale she is entitled to under the parent Government and the cost of such concession will be borne by the Foreign Employer/borrowing Government.                   |



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| 15. Residential Accommodation.                         | The Officer will be entitled to the residential accommodation according to the Rules of her parent Government (or the Rules of the Foreign Employer/ borrowing Government according to her option to draw her own grade pay or the scale of pay of the deputation post) and the expenditure should be borne by the Foreign Employer/borrowing Government. |
| 16. Moveable & Immoveable Properties.                  | The Officer will regularly furnish returns of Moveable and Immoveable properties owned by her to her Parent Government.   |
| 17. Commencement & Termination of Deputation Services. | The date of Commencement of the Service on deputation will be the date on the Officer handed over charge of the post in her Parent Department Office and the date of termination will be the date she takes over charges of the post in her Parent Department Office as provided under the Meghalaya Fundamental Rules & Subsidiary Rules, 1984.          |

**L. KHARKONGOR,**

Under Secretary to the Govt. of Meghalaya,  
Agriculture Department.

The 23rd April, 2018.

**No.AGRI (E) 247/85/151.**—In continuation to this Department's Notification No.AGRI (E) 4/2017/Pt/100-D, dated 5th January, 2018, the terms & conditions of deputation of Smti. Evarinea Chyne Pohlong, Joint Managing Director, MgSFAC, are as follows:-

**Terms & Conditions**

1. Period of Deputation. One year with effect from 16th January, 2018 in the first instance with deputation allowances.
2. Pay. During the period of deputation, the Officer will be entitled to draw her own grade pay and allowances as admissible under the State Government Rules *plus* deputation (duty) allowance as laid down in the O.M.No.FEG-74/92/365, dated 17th August, 2010 and Corrigendum No.FEG.74/72/367, dated 3rd September, 2010.
3. Dearness Allowances etc. The Officer will be entitled to the dearness allowances under the rules of her parent Government or under the rules of the Foreign Employer/borrowing Government according to her option to retain her scale of pay under the parent Government or she draws pay in the scale of pay attached of the post under the Foreign Employer/borrowing Government.
4. Joining time T.A./D.A. The Officer will be entitled to joining time and T.A./D.A. both on joining the post of deputation and on reversion there from to the parent Government under the rules of the Foreign Employer. The expenditure for the purpose will be borne by the Foreign Employer. T.A./D.A. for journeys performed on tour in connection with the work of the foreign employer will be paid by and under the rules of the foreign employer (in case of deputation to other State Government including Government of India joining time pay and T.A. will be regulated as per provision laid down in Appendix 3-B of Account Code Vol. I).
5. Leave Salary of Pension Contribution. The Foreign Employer will be liable to pay the leave salary and pension contribution according to the rate in force from time to time. Regarding payment of leave salary, the procedure laid down in O.M.No.FEG. 74/72/114, dated 4th November, 1975 shall apply. (In case of deputation to other Governments; including Government of India, General Principles as laid down in Account Code. Vol. I, shall apply).

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| 6. Leave Salary during Disability Leave.             | The Foreign Employer will be liable to pay the leave salary in respect of any disability incurred in and through service under the Foreign Employer even if such disability manifests itself after the termination of the service under the Foreign Employer.                        |
| 7. Pension or Contribution Provident Fund.           | The Officer will not be allowed to join any pension or contributory Provident Fund Scheme.   |
| 8. Medical Facilities.                               | The Foreign Employer/borrowing Government will provide the medical facilities not inferior to those which the Officer would have been enjoyed in her parent Government but for her deputation.   |
| 9. Grant of Gratuity or Pension for injury or Death. | The Foreign Employer will be responsible for payment of any gratuity or pension that may be admissible under the rules if any injury is sustained or death occurs during the services under the Foreign Employer.  |
| 10. Compensatory Allowances.                         | The whole expenditure in respect of any compensatory allowances for the period of leave during, and/or at the end of the services under the Foreign Employer/borrowing Government before she joins her parent Government will be borne by the Foreign Employer/borrowing Government. |
| 11. Local Allowance.                                 | The Officer will be entitled to the Local (City) allowance, House rent allowance and other local allowances according to the rules of the Foreign Employer/borrowing Government.   |
| 12. Bonus.   | The Officer will be entitled to the Bonus if any, at the rate as declared and allowed by the Foreign Employer to its employees if she opts the scale of pay of the deputation post.  |
| 13. Leave Rules.                                     | The Officer will remain subject to Leave Rules applicable to the Service of which she is a member.   |
| 14. Travelling Concession.                           | The Officer will be entitled to Leave Travel Concession from the Foreign Employer/borrowing Government on the scale she is entitled to under the parent Government and the cost of such concession will be borne by the Foreign Employer/borrowing Government.                       |
| 15. Residential Accommodation.                       | The Officer will be entitled to the residential accommodation according to the Rules of her parent Government (or the Rules of the Foreign   |

Employer/ borrowing Government according to her option to draw her own grade pay or the scale of pay of the deputation post) and the expenditure should be borne by the Foreign Employer/borrowing Government.

16. Moveable &  
Immoveable  
Properties.

The Officer will regularly furnish returns of Moveable and Immoveable properties owned by her to her Parent Government.

17. Commencement &  
Termination of  
Deputation Services.

The date of Commencement of the Service on deputation will be the date on the Officer handed over charge of the post in her Parent Department Office and the date of termination will be the date she takes over charges of the post in her Parent Department Office as provided under the Meghalaya Fundamental Rules & Subsidiary Rules, 1984.

**L. KHARKONGOR,**

Under Secretary to the Govt. of Meghalaya,  
Agriculture Department.